



दक्षिण मध्य रेलवे/ SOUTH CENTRAL RAILWAY

मंडल कार्यालय /Divisional Office,  
कार्मिक शाखा/Personnel Branch,  
गुंतकल /Guntakal,  
दिनांक /Date: 21.10.2020

सं/No.SCR/P-GTL/Misc

**ALL CONCERNED**  
**GUNTAKAL DIVISION.**

**Sub: Implementation of “E-Transfer” Web-Portal for IRRT/IDRT/Inter Departmental & Inter Unit transfers on Guntakal Division – reg.**

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In order to ensure transparency and uniformity for deciding priority for registration of IRRT/IDRT/Inter Departmental & Inter Unit Request transfers applications, “E-Transfer” Web-Portal is being introduced on Guntakal Division.

**Salient Features of the Web-Portal are:-**

- 1) All employees who wish to apply for *IRRT/IDRT/Inter Departmental & Inter Unit request transfers* can apply through the below mentioned Web-Portal from their work place or from anywhere on any day.
- 2) Immediately after registration and on submission of application *SMS will be received by the applicant* and application will be forwarded through online to the controlling supervisor.
- 3) The immediate supervisor will forward the same to the concerned *Branch Officer* for consideration and onward transmission to Personnel department for further course of action.


**Web-Portal address:** South Central Railway → About us → Divisions → Guntakal  
→ Welcome to Guntakal → E-Transfer.

(OR)

[http://107.178.223.50/Railway\\_transfers\\_new/admin/](http://107.178.223.50/Railway_transfers_new/admin/)

In addition to the above, all the employees are requested to download the application and submit the same to *Sr.DPO/O/GTL through registered post* for further process and forwarding to other respective Railways/Divisions which will avoid precious time and physical movement of the employees. Henceforth, the applications registered in *E-Transfer Web-Portal* only will be considered for processing *IRRT/IDRT/Inter Departmental & Inter Unit request transfers*, since it facilitates the accurate date of registration.

*Encl: Flow Chart.*

  
(M.B.Muralidhar) 21/10/2020.  
Sr.DPO/GTL

- C/- PS to DRM/GTL – for kind information of DRM.  
C/- ADRM/Infra & ADRM/Operations – for kind information.  
C/- DSS/SCRM Union & SCRE Sangh – for information.  
C/- DS/AISCST Association – for information.

**Flow Chart for Registration of Applications through  
"E-Transfer" Web-Portal**

